27th November, 2020

Dear Parents/Carers,

**COVID-19 Risk assessment up-date**

Given the Government’s recent announcements regarding **Tier 3 status** for Kent and the **rising infection rates** recorded in Sevenoaks and surrounding districts, it is of paramount importance that we maintain the highest standards of risk mitigation.

From the school’s perspective, this will involve:

* Re-tightening of measures relating to social distancing: enhanced cohesion of class social bubbles and realignment of staffing so that teachers remain dedicated to one class. Teaching Assistants will continue to work across year groups, but only where absolutely necessary.
* Continued ventilation of the building and a strong emphasis on outdoor activities.
* Continued commitment to hygiene measures, including regular cleaning during the day and supervision of children when going to the toilet and washing their hands.

Ways in which you can help:

* Punctual arrival at school in the morning so that we do not have to feed late comers into a stream of children from another year group (bubble).
* Punctual collection at the end of the school day.
* If you wish to speak to a member of staff, contact them by telephoning or emailing the School Office. Please do not beckon staff from the pavement; there should be no face to face conversations.

All of these precautionary measures should enable us to keep the school open or, at least, in the event of a positive COVID-19 case, keep it open for the majority of pupils.

Thank you.

David Pyle

Headteacher